

FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1258341-0

Total Deleted Page(s) = 17

Page 6 ~ Duplicate;  
Page 22 ~ Duplicate;  
Page 26 ~ Duplicate;  
Page 30 ~ Duplicate;  
Page 66 ~ Duplicate;  
Page 67 ~ Duplicate;  
Page 71 ~ Duplicate;  
Page 74 ~ Duplicate;  
Page 82 ~ Duplicate;  
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Page 87 ~ Duplicate;  
Page 88 ~ Duplicate;  
Page 90 ~ Duplicate;  
Page 93 ~ Duplicate;  
Page 98 ~ Duplicate;  
Page 100 ~ Duplicate;

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FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1205567-0

Total Deleted Page(s) = 17

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Page 84 ~ Duplicate;  
Page 87 ~ Duplicate;  
Page 88 ~ Duplicate;  
Page 90 ~ Duplicate;  
Page 93 ~ Duplicate;  
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[REDACTED] (AT) (FBI)

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**From:** [REDACTED] (AT) (FBI)  
**Sent:** Thursday, November 15, 2012 12:26 PM  
**To:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] retirement --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Here are a few photos for the poster...u chose!  
You'll have to crop a few of them before use...



DRagon 3.png



female\_leather\_dragon\_armor\_by...



Dragon Noodles restaurant.jpg



KoreanFlyingDragons 2.jpg

=====  
Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT)(FBI)  
Sent: Friday, November 16, 2012 9:41 AM  
To: AT-All  
Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Classification: UNCLASSIFIED  
=====

Good morning Atlanta Field Office,

After more than 25 years of service, Special Agent (SA) [REDACTED]  
[REDACTED] has decided to stop chasing boys. LOL!!! That is bad boys. LOL!!  
In doing so, she's requesting your presence at her retirement  
celebration, Thursday, December 13, 2012 @ 1:00 p.m. Additional  
information is forthcoming at a later date, but this is a "SAVE THE  
DATE" email personally requesting the Atlanta Division's help in sending  
SA [REDACTED] off with a fun filled farewell. We look forward to your  
presence and support on this day honoring an extremely special lady.

*Respectfully,*

[REDACTED]  
*Administrative Specialist - Management Analysis*  
*Atlanta Field Office*



*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

=====  
Classification: UNCLASSIFIED

=====  
Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Friday, November 16, 2012 1:22 PM  
To: [redacted] (AT) (FBI)  
Subject: RE: flyer done --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Yes we got the news last night...

[redacted] *Operations Support Technician*  
*Public Corruption*  
*Atlanta Division*

[redacted]

---

From: [redacted] (AT) (FBI)  
Sent: Friday, November 16, 2012 1:12 PM  
To: [redacted] (AT) (FBI)  
Subject: RE: flyer done --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

It looks great!! [redacted] out today, but she'll be in Monday.

It's now at the Church instead of across the street?

[redacted]

b6

Atlanta Division

[redacted]

---

From: [redacted] (AT) (FBI)  
Sent: Friday, November 16, 2012 1:05 PM  
To: [redacted] (AT) (FBI) [redacted] (AT) (FBI)  
Subject: flyer done --- UNCLASSIFIED

Classification: UNCLASSIFIED

1. Create an RSVP list (for formal invitations to be mailed too.) --

4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])

9. Request SAC write a retirement congratulation letter. -

10. Ask [ ] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[ ]

11. Obtain podium w/seal to transport to seventh floor - [ ]

12: Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: committee members

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [ ]

Vegetable Platters/Cheese Platters: [ ]

Fruit Platters/Pasta Salad: [ ]

Deserts/Rolls: [ ]

Swedish meatballs/Chicken: [ ]

Pigs-n-a-blanket: [ ]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [ ]

*Respectfully,*

[ ]  
*Administrative Specialist - Management Analysis  
Atlanta Field Office*





*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

=====  
Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

---

From: [REDACTED] (AT)(FBI)  
Sent: Wednesday, November 28, 2012 1:46 PM  
To: AT-All  
Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

---

From: [REDACTED] (AT) (FBI)  
Sent: Wednesday, November 28, 2012 1:25 PM  
To: [REDACTED] (AT)(FBI)  
Subject: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====



[REDACTED]  
retirementflyer.docx

[REDACTED] *Operations Support Technician*  
*Public Corruption*  
*Atlanta Division*

[REDACTED]

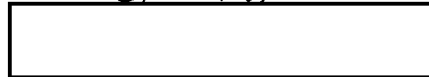
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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED



*You are cordially invited to attend the retirement celebration for*

*Special Agent*



b6

*When: Thursday, December 13, 2012  
2:00 pm – 4:00 pm*

*Where: Briarcliff Baptist Church  
3039 Briarcliff Road, NE  
Atlanta, Georgia*

*Cost: \$10.00*

*Please join us in roasting (oops) toasting [redacted] twenty-five year career and to her new life in retirement.  
Hors d'oeuvres and beverages will be provided.*

b6

*Her official last day is December 31, 2012.*



*Please RSVP, to [redacted] by December 10th,  
[redacted] and let us know if you would like to present, roast, or  
toast to this occasion.*

*Congratulatory Letters & Cards  
Please send to: [redacted]  
Federal Bureau of Investigation,  
Atlanta Division  
2635 Century Parkway, NE,  
Atlanta, Georgia, 30345*

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)  
 Sent: Wednesday, November 28, 2012 2:17 PM  
 To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
 Subject: RE: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Count me in!

[REDACTED]

From: [REDACTED] (AT)(FBI)  
 Sent: Wednesday, November 28, 2012 1:46 PM  
 To: AT-All  
 Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

From: [REDACTED] (AT) (FBI)  
 Sent: Wednesday, November 28, 2012 1:25 PM  
 To: [REDACTED] (AT)(FBI)  
 Subject: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

<< File: [REDACTED] retirementflyer.docx >>

[REDACTED] *Operations Support Technician*  
*Public Corruption*  
*Atlanta Division*

[REDACTED]

=====  
 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED

=====

Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Wednesday, November 28, 2012 2:34 PM  
To: [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

[redacted]

*Please count me in! I will bring \$12 to one of you today or tomorrow.*

b6

*Thanks,*

[redacted]

*Supervisory Foreign Language Program Coordinator  
Atlanta Division*

[redacted]

Translation Request Form  
Atlanta Foreign Language Program  
Language Services Section (FBIHQ)

From: [redacted] (AT)(FBI)  
Sent: Wednesday, November 28, 2012 1:46 PM  
To: AT-All  
Subject: FW: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

From: [redacted] (AT) (FBI)  
Sent: Wednesday, November 28, 2012 1:25 PM  
To: [redacted] (AT)(FBI)  
Subject: [redacted] RETIREMENT CELEBRATION --- UNCLASSIFIED

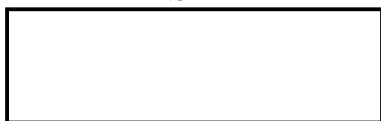
Classification: UNCLASSIFIED



[redacted]  
retirementflyer.docx

[redacted] *Operations Support Technician*  
*Public Corruption*

*Atlanta Division*



=====  
Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

=====  
Classification: UNCLASSIFIED

b6



**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good afternoon,

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]  
[redacted] (provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])  
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]

10. Ask [ ] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[ ]

11. Obtain podium w/seal to transport to seventh floor - [ ]

12: Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: committee members

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [ ]

Vegetable Platters/Cheese Platters: [ ]

Fruit Platters/Pasta Salad: [ ]

Deserts/Rolls: [ ]

Swedish meatballs/Chicken: [ ]

Pigs-n-a-blanket: [ ]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [ ]

*Respectfully,*

[ ]

*Administrative Specialist - Management Analysis*

*Atlanta Field Office*

[ ]

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

=====  
Classification: UNCLASSIFIED

=====  
Classification: UNCLASSIFIED

b6

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Wednesday, November 28, 2012 5:41 PM  
**To:** [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED]  
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]  
 [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]  
 [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: UPDATE RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST  
 PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Looks good ☐ thanks.

If anyone knows of speakers for the luncheon, let me know.  
If anyone has any good photos of [redacted] also let me know.

Thanks much.

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 4:24 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT)(FBI) [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)  
(FBI); [REDACTED] (AT) (FBI)  
**Subject:** UPDATE RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good afternoon Committee,

This is a financial update regarding our expenditures so far for the event. Currently we need to ensure that at least 100 individuals come and help us celebrate [REDACTED] retirement. The tables/chairs have come in at a cost of \$305.00 dollars. In which if 100 people pay the \$12.00 then we have a budget of \$1200.00. The breakdown is as follows:

Tables/Chairs per a person cost:	\$3.05
Food/Misc: per-a-person:	\$8.95
Total cost per a person:	\$12.00

Also, the food and misc. may run us less than \$895. Too include, any individuals over the initial 100 seats reserved (rented) will be standing and those funds will be provided to the

\_\_\_\_\_

--	--

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

=====

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) --   
 (provide to )
2. Create retirement program -

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

*Respectfully,*

*Administrative Specialist - Management Analysis  
Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Wednesday, November 28, 2012 4:24 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Subject:** UPDATE RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED  
**Importance:** High

Classification: UNCLASSIFIED

Good afternoon Committee,

This is a financial update regarding our expenditures so far for the event. Currently we need to ensure that at least 100 individuals come and help us celebrate [REDACTED] retirement. The tables/chairs have come in at a cost of \$305.00 dollars. In which if 100 people pay the \$12.00 then we have a budget of \$1200.00. The breakdown is as follows:

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Food/Misc. per-a-person:	\$8.95
Total cost per a person:	\$12.00

Also, the food and misc. may run us less than \$895. Too include, any individuals over the initial 100 seats reserved (rented) will be standing and those funds will be provided to the Criminal ASAC for presentation to SA [redacted] as the office gift [redacted] noted a Visa Gift Card will be purchased).

Respectfully,

[Redacted]  
Administrative Specialist - Management Analysis  
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good afternoon.



**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [REDACTED]

Vegetable Platters/Cheese Platters: [REDACTED]

Fruit Platters/Pasta Salad: [REDACTED]

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

*Respectfully,*

[REDACTED]  
*Administrative Specialist - Management Analysis  
 Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Thursday, November 29, 2012 9:00 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Subject:** RE: UPDATE RE [REDACTED] RETIREMENT CELEBRATION PRE & POST  
PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

AWESOME!!!

*Respectfully,*

[REDACTED]  
Administrative Specialist - Management Analysis  
Atlanta Field Office



*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Thursday, November 29, 2012 8:59 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Subject:** RE: UPDATE RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA ---  
UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

I'll try to find my beach photos from way back, including [REDACTED] riding the red weenie. I'm sure she would want that as part of the celebration

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 4:24 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT)  
(FBI); [REDACTED] (AT) (FBI)  
**Subject:** UPDATE RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA ---  
UNCLASSIFIED  
**Importance:** High

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4. Obtain some photos of your nieces & etc. - [ ] (forward to [ ]  
[ ]

5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [ ]

6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [ ]

7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [ ]

8. Request ASAC Criminal write a retirement congratulation letter - [ ]

9. Request SAC write a retirement congratulation letter. - [ ]

10. Ask [ ] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[ ]

11. Obtain podium w/seal to transport to seventh floor - [ ]

12. Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting: committee members

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [ ]

Vegetable Platters/Cheese Platters: [ ]

Fruit Platters/Pasta Salad: [ ]

Deserts/Rolls: [ ]

Swedish meatballs/Chicken: [ ]

Pigs-n-a-blanket: [ ]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

*Respectfully,*

*Administrative Specialist - Management Analysis*  
*Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

---

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Thursday, November 29, 2012 11:09 AM  
**To:** [REDACTED] (AT) (FBI)  
**Subject:** FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

[REDACTED]  
I will attend [REDACTED] retirement celebration. Can I bring the check when we come?

Thanks!

[REDACTED]  

---

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 1:46 PM  
**To:** AT-All  
**Subject:** FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

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**From:** [REDACTED] (AT) (FBI)  
**Sent:** Wednesday, November 28, 2012 1:25 PM  
**To:** [REDACTED] (AT)(FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====



[REDACTED]  
retirementflyer.docx

[REDACTED] *Operations Support Technician*  
*Public Corruption*  
*Atlanta Division*  
[REDACTED]

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)  
 Sent: Friday, November 30, 2012 2:06 PM  
 To: [REDACTED] (AT) (FBI)  
 Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

I will attend. I'll try to bring the \$ next Fri.



From: [REDACTED] (AT)(FBI)  
 Sent: Wednesday, November 28, 2012 1:46 PM  
 To: AT-All  
 Subject: FW: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

From: [REDACTED] (AT) (FBI)  
 Sent: Wednesday, November 28, 2012 1:25 PM  
 To: [REDACTED] (AT)(FBI)  
 Subject: [REDACTED] RETIREMENT CELEBRATION --- UNCLASSIFIED

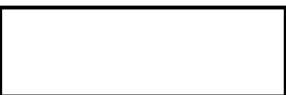
Classification: UNCLASSIFIED

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retirementflyer.docx

[REDACTED] *Operations Support Technician*  
*Public Corruption*  
*Atlanta Division*



=====  
 Classification: UNCLASSIFIED



[REDACTED] (AT) (FBI)

---

From: [REDACTED] (CO) (FBI)  
Sent: Friday, November 30, 2012 3:23 PM  
To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
Subject: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Hey, I was talking to [REDACTED] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [REDACTED] and e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [REDACTED] said she has mentioned a cut glass vase to [REDACTED] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [REDACTED] but she really wanted the party to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [REDACTED] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.

=====

Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)  
 Sent: Friday, November 30, 2012 3:29 PM  
 To: [REDACTED] (CO) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 [REDACTED] (AT) (FBI)  
 Subject: RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

LOL this is too funny!! [REDACTED] I was just about to email [REDACTED] to tell her that I remembered something she like a while back...and you are right my [REDACTED] is about enjoying everyone and having fun!!! Oh and im just gonna say thank you for saving [REDACTED]!!!!

[REDACTED] *Operations Support Technician*

*Public Corruption*

*Atlanta Division*

From: [REDACTED] (CO) (FBI)  
 Sent: Friday, November 30, 2012 3:23 PM  
 To: [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
 Subject: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

Hey, I was talking to [REDACTED] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [REDACTED] and e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [REDACTED] said she has mentioned a cut glass vase to [REDACTED] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [REDACTED] but she really wanted the party to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [REDACTED] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.

=====  
 Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Saturday, December 01, 2012 11:03 AM  
**To:** [REDACTED] (CO) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] -- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

H [REDACTED]

I agree with you. In fact, she mentioned in passing just the other day she would like a vase. If everyone is in agreement, I will find a nice one for her, I have been wanting to go to the Lenox store in Commerce ☺.

[REDACTED]

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Friday, November 30, 2012 3:23 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** Gift for [REDACTED] -- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Hey, I was talking to [REDACTED] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [REDACTED] and e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [REDACTED] said she has mentioned a cut glass vase to [REDACTED] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [REDACTED] but she really wanted the party to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [REDACTED] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.

Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

**From:** [redacted] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 11:18 AM  
**To:** [redacted] (AT) (FBI); [redacted] (CO) (FBI); [redacted] (AT) (FBI);  
 [redacted] (AT) (FBI)  
**Subject:** RE: Gift for [redacted] -- UNCLASSIFIED

Classification: UNCLASSIFIED

I agree with the vase.

Also, [redacted] is giving her a SWAT plaque.

[redacted] we should have funds left from the money collected to pay  
 For the vase (reimburse you ☺ that is).

**From:** [redacted] (AT) (FBI)  
**Sent:** Saturday, December 01, 2012 11:03 AM  
**To:** [redacted] (CO) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
**Subject:** RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

Hi [redacted]

I agree with you. In fact, she mentioned in passing just the other day she would like a vase. If everyone is in agreement, I will find a nice one for her, I have been wanting to go to the Lenox store in Commerce ☺.

**From:** [redacted] (CO) (FBI)  
**Sent:** Friday, November 30, 2012 3:23 PM  
**To:** [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
**Subject:** Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

Hey, I was talking to [redacted] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [redacted] and e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [redacted] said she has mentioned a cut glass vase to [redacted] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [redacted] but she really wanted the party

to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [redacted] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.

b6

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 12:08 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

I believe [REDACTED] is out of the office this week and may be in New York. SO, feel free to loosen up a bit, be yourselves and don't worry about her yelling at you this week. Maybe she doesn't yell at you guys anyway. Let me know if you here she is headed towards South Carolina, if so I should start cleaning the house now.

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 11:18 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (CO) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

I agree with the vase.

Also, [REDACTED] is giving her a SWAT plaque.

[REDACTED] we should have funds left from the money collected to pay  
 For the vase (reimburse you ☺ that is).

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Saturday, December 01, 2012 11:03 AM  
**To:** [REDACTED] (CO) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] -- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Hi [REDACTED]

I agree with you. In fact, she mentioned in passing just the other day she would like a vase. If everyone is in agreement, I will find a nice one for her, I have been wanting to go to the Lenox store in Commerce ☺.

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Friday, November 30, 2012 3:23 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)

(FBI)

**Subject:** Gift for [REDACTED] --- UNCLASSIFIEDClassification: UNCLASSIFIED  
=====

Hey, I was talking to [REDACTED] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [REDACTED] an e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [REDACTED] said she has mentioned a cut glass vase to [REDACTED] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [REDACTED] but she really wanted the party to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [REDACTED] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.

=====

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=====Classification: UNCLASSIFIED  
=====Classification: UNCLASSIFIED  
=====

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 1:13 PM  
**To:** [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

She is a neat freak, unless it has to do with her stuff. I bet by July 31<sup>st</sup> she will be ready to retire.

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 12:57 PM  
**To:** [REDACTED] (CO) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

'Better to be safe than sorry'....in other words, you might want to clean the house...just in case.

She didn't say whether she was making a side trip to SC, but you never know ☺

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 12:08 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

I believe [REDACTED] is out of the office this week and may be in New York. SO, feel free to loosen up a bit, be yourselves and don't worry about her yelling at you this week. Maybe she doesn't yell at you guys anyway. Let me know if you here she is headed towards South Carolina, if so I should start cleaning the house now.

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 11:18 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (CO) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

I agree with the vase.

Also, [REDACTED] is giving her a SWAT plaque.



[ ] we should have funds left from the money collected to pay  
For the vase (reimburse you ☺ that is).

**From:** [ ] (AT) (FBI)  
**Sent:** Saturday, December 01, 2012 11:03 AM  
**To:** [ ] (CO) (FBI); [ ] (AT) (FBI); [ ] (AT) (FBI); [ ] (AT) (FBI)  
**Subject:** RE: Gift for [ ] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Hi [ ]

I agree with you. In fact, she mentioned in passing just the other day she would like a vase. If everyone is in agreement, I will find a nice one for her, I have been wanting to go to the Lenox store in Commerce ☺.

[ ]

**From:** [ ] (CO) (FBI)  
**Sent:** Friday, November 30, 2012 3:23 PM  
**To:** [ ] (AT) (FBI); [ ] (AT) (FBI); [ ] (AT) (FBI); [ ] (AT) (FBI)  
**Subject:** Gift for [ ] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Hey, I was talking to [ ] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [ ] and e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [ ] said she has mentioned a cut glass vase to [ ] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [ ] but she really wanted the party to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [ ] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 1:59 PM  
**To:** [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

Did I ever tell you about the time I saved [REDACTED] life?

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 12:57 PM  
**To:** [REDACTED] (CO) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

'Better to be safe than sorry' ....in other words, you might want to clean the house...just in case.

She didn't say whether she was making a side trip to SC, but you never know ☺

**From:** [REDACTED] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 12:08 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

I believe [REDACTED] is out of the office this week and may be in New York. SO, feel free to loosen up a bit, be yourselves and don't worry about her yelling at you this week. Maybe she doesn't yell at you guys anyway. Let me know if you here she is headed towards South Carolina, if so I should start cleaning the house now.

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 11:18 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (CO) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: Gift for [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

I agree with the vase.

Also [REDACTED] is giving her a SWAT plaque.

[redacted] (AT) (FBI)

---

**From:** [redacted] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 2:00 PM  
**To:** [redacted] (AT) (FBI)  
**Subject:** RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

O.K. just checking.

---

**From:** [redacted] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 1:59 PM  
**To:** [redacted] (CO) (FBI)  
**Subject:** RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Yes, ☐ More than once

---

**From:** [redacted] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 1:59 PM  
**To:** [redacted] (AT) (FBI)  
**Subject:** RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Did I ever tell you about the time I saved [redacted] life?

---

**From:** [redacted] (AT) (FBI)  
**Sent:** Monday, December 03, 2012 12:57 PM  
**To:** [redacted] (CO) (FBI)  
**Subject:** RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

'Better to be safe than sorry' ....in other words, you might want to clean the house...just in case.

She didn't say whether she was making a side trip to SC, but you never know ☺

---

**From:** [redacted] (CO) (FBI)  
**Sent:** Monday, December 03, 2012 12:08 PM

To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
 (FBI)  
 Subject: RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

I believe [redacted] is out of the office this week and may be in New York. SO, feel free to loosen up a bit, be yourselves and don't worry about her yelling at you this week. Maybe she doesn't yell at you guys anyway. Let me know if you here she is headed towards South Carolina, if so I should start cleaning the house now.

From: [redacted] (AT) (FBI)  
 Sent: Monday, December 03, 2012 11:18 AM  
 To: [redacted] (AT) (FBI); [redacted] (CO) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
 Subject: RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

I agree with the vase.

Also [redacted] is giving her a SWAT plaque.

[redacted] we should have funds left from the money collected to pay  
 For the vase (reimburse you ☺ that is).

From: [redacted] (AT) (FBI)  
 Sent: Saturday, December 01, 2012 11:03 AM  
 To: [redacted] (CO) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
 Subject: RE: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Hi [redacted]

I agree with you. In fact, she mentioned in passing just the other day she would like a vase. If everyone is in agreement, I will find a nice one for her, I have been wanting to go to the Lenox store in Commerce ☺.

From: [redacted] (CO) (FBI)  
 Sent: Friday, November 30, 2012 3:23 PM  
 To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI)  
 (FBI)  
 Subject: Gift for [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====  
Hey, I was talking to [ ] today and I asked her if she thought she was going to get a gift from the Atlanta Office at her party because we have had a discussion about the gifts others have received in the past. She does not know if she is going to get anything, but she has said she really doesn't want people to contribute to a gift card. I agree. We make a lot of money and although I sent [ ] and e-mail earlier about a Barnes and Noble gift card to support the Kindle she will get at Christmas, maybe something else would be better. [ ] said she has mentioned a cut glass vase to [ ] at one time, something which was not too expensive, but some memento which she can look at in the future would be better. I don't want to sound like I am asking for some gift for [ ] but she really wanted the party to be about the good time she has had in that office and to share the day with everyone. The gift is certainly not the most important part of the day. On the other hand, when I retire I would expect at least [ ] to thank me for saving her life at Disney World when I pulled her from that blazing car fire. Really it was nothing. Hope you are well.  
=====

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Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Wednesday, December 05, 2012 9:41 AM  
To: [redacted] (AT) (FBI) [redacted] (AT) (FBI)  
Subject: [redacted] Retirement --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

Hi,

I am RSVP'ing yes to [redacted] retirement. I will get you the \$12 asap. Thanks for coordinating and organizing. I also want to come to [redacted] on January 4. Thanks again. b6

[redacted]

=====

Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Thursday, December 06, 2012 8:39 AM  
To: [redacted] (AT) (FBI)  
Subject: [redacted] RSVP --- UNCLASSIFIED

Classification: UNCLASSIFIED

Hey [redacted] and I were down this morning to RSVP for [redacted] party. b6  
We gave our \$\$\$ to [redacted] Pls make sure to add our names to your list and  
get the \$\$\$ from [redacted] - just in case he forgets.

Thanks. [redacted]

[redacted]

Intelligence Analyst  
Atlanta Division

[redacted]

[redacted]

=====  
Classification: UNCLASSIFIED



[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)  
Sent: Thursday, December 06, 2012 9:03 AM  
To: [REDACTED] (AT) (FBI)  
Subject: RE: [REDACTED] RSVP --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====  
No doubt he'll forget. I'll print the email for myself and get the money from [REDACTED] ☺

From: [REDACTED] (AT) (FBI)  
Sent: Thursday, December 06, 2012 8:39 AM  
To: [REDACTED] (AT) (FBI)  
Subject: [REDACTED] RSVP --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====  
Hey - [REDACTED] and I were down this morning to RSVP for [REDACTED] party.  
We gave our \$\$\$ to [REDACTED] Pls make sure to add our names to your list and  
get the \$\$\$ from [REDACTED] - just in case he forgets.

Thanks.. [REDACTED]

[REDACTED]  
Intelligence Analyst  
Atlanta Division

[REDACTED]  
[REDACTED]  
=====  
Classification: UNCLASSIFIED

=====  
Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Friday, December 07, 2012 8:41 AM  
To: [redacted] (AT) (FBI)  
Subject: Re: [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

=====

[redacted] will be coming. I have a conflict that day. Who do we give the money to (write check out to?)

SA [redacted]  
Applicant Coordinator

[redacted]

=====  
Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Friday, December 07, 2012 10:03 AM  
To: [redacted] (AT) (FBI)  
Subject: RE: Re [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED

[redacted]  
If you're paying cash, you can route it to me. If you're paying cash, write the check out to [redacted] (I have an out-of-state bank and they don't have a branch in Ga)

Thanks. Sorry you won't be able to attend

[redacted] b6  
Atlanta Division  
[redacted]

From: [redacted] (AT) (FBI)  
Sent: Friday, December 07, 2012 8:41 AM  
To: [redacted] (AT) (FBI)  
Subject: Re [redacted] --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

[redacted] will be coming. I have a conflict that day. Who do we give the money to (write check out to?)

SA [redacted]  
Applicant Coordinator

[redacted]

=====  
Classification: UNCLASSIFIED

=====  
Classification: UNCLASSIFIED

b6

Good afternoon,

SA [ ] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [ ]  
[ ] (provide to [ ])
2. Create retirement program - [ ]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [ ] (forward to [ ])
4. Obtain some photos of your nieces & etc. - [ ] (forward to [ ]  
[ ])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [ ]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [ ]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [ ]
8. Request ASAC Criminal write a retirement congratulation letter - [ ]
9. Request SAC write a retirement congratulation letter. [ ]
10. Ask [ ] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[ ]
11. Obtain podium w/seal to transport to seventh floor - [ ]
12. Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: committee members

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice -

Vegetable Platters/Cheese Platters:

Fruit Platters/Pasta Salad:

Deserts/Rolls:

Swedish meatballs/Chicken:

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

*Respectfully,*

*Administrative Specialist - Management Analysis  
Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT)(FBI)  
 Sent: Friday, December 07, 2012 10:42 AM  
 To: [REDACTED] (AT)(FBI)  
 Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA  
 --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

Hi [REDACTED]

Thanks for your kind words. Since [REDACTED] wants clear plates, cups, and forks can you pick up the 9" clear plates (150), 16 ounce clear cups (150), and a box of clear forks (300) from Sam's Club? Also, can you please pick up 300 black lunch napkins from Party City? If you like you can pick the Styrofoam cups up from the Dollar Store (3 packs = 60 cups). Can you please bring these items on Monday, because two young ladies will be putting them together with a ribbon around them. Thanks again for handling your lead and following up with me. Call me if you need any additional info.

*Respectfully,*

[REDACTED]  
 Administrative Specialist - Management Analysis  
 Atlanta Field Office



*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

From: [REDACTED] (AT) (FBI)  
 Sent: Friday, December 07, 2012 10:17 AM  
 To: [REDACTED] (AT)(FBI)  
 Subject: RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED  
 Importance: High

Classification: UNCLASSIFIED  
 =====

b6

--

I will be going to Party City this weekend to pick up the plates, cups, forks, and napkins.

Just wondering if you have a preference for the round 9" plates or square 9" plates? Also, what size for the plastic cups? I was thinking the small clear plastic for the punch and water, but wasn't sure if you wanted me to pick up the smaller Styrofoam cups for the coffee as well.

I'll purchase the clear plates, clear cups & clear forks as well as the red lunch napkins (not the cocktail/small ones)

Sorry for being so particular, but I'm one of those that if you tell me 'specifics' of what you want, that's what you'll get (right down to the name brand or style, if you prefer) ☺

Thanks!

Atlanta Division

b6

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI) [REDACTED] (AT)(FBI)  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED

[illegible]

Good afternoon,

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am



honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [ ]  
[ ] (provide to [ ])
2. Create retirement program - [ ]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [ ] (forward to [ ])
4. Obtain some photos of your nieces & etc. - [ ] (forward to [ ]  
[ ])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [ ]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [ ]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [ ]
8. Request ASAC Criminal write a retirement congratulation letter - [ ]
9. Request SAC write a retirement congratulation letter. - [ ]
10. Ask [ ] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[ ]
11. Obtain podium w/seal to transport to seventh floor - [ ]
12. Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting: committee members

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [REDACTED]

Vegetable Platters/Cheese Platters: [REDACTED]

Fruit Platters/Pasta Salad: [REDACTED]

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

*Respectfully,*

[REDACTED]  
*Administrative Specialist - Management Analysis*  
*Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Friday, December 07, 2012 12:26 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [REDACTED] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also [REDACTED] can you please handle making place cards for the head table? Currently the names are as follows:

SAC Mark Giulano  
ASAC Angela Tobon

There are two or three additional names, but I'll provide them to you upon return in the office on Monday.

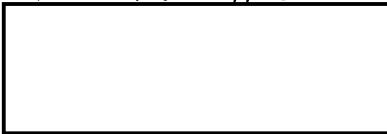
Respectfully,

*Administrative Specialist - Management Analysis*  
*Atlanta Field Office*



Atlanta Field Office

b6



<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

b6

Respectfully,

Administrative Specialist - Management Analysis  
Atlanta Field Office

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

Classification: UNCLASSIFIED

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

Drink Stations: Punch/Coffee/Water/Ice - [REDACTED]

Vegetable Platters/Cheese Platters: [REDACTED]

Fruit Platters/Pasta Salad: [REDACTED]

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

*Respectfully,*

[REDACTED]

*Administrative Specialist - Management Analysis  
Atlanta Field Office*

[REDACTED]

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Good afternoon,

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1. Create an RSVP list (for formal invitations to be mailed too.) -- [ ]  
[ ] (provide to [ ])
2. Create retirement program - [ ]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [ ] (forward to [ ])
4. Obtain some photos of your nieces & etc. - [ ] (forward to [ ]  
[ ])
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [ ]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [ ]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [ ]
8. Request ASAC Criminal write a retirement congratulation letter - [ ]
9. Request SAC write a retirement congratulation letter. - [ ]
10. Ask [ ] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[ ]
11. Obtain podium w/seal to transport to seventh floor - [ ]
12. Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting:  
[ ]

16. Handle posters:

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

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Drink Stations: Punch/Coffee/Water/Ice -

Vegetable Platters/Cheese Platters:

Fruit Platters/Pasta Salad:

Deserts/Rolls:

Swedish meatballs/Chicken:

Pigs-n-a-blanket:

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

*Respectfully,*

Administrative Specialist - Management Analysis  
Atlanta Field Office

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

From: [REDACTED] (AT) (FBI)  
Sent: Friday, December 07, 2012 2:48 PM  
To: [REDACTED] (AT) (FBI)  
Subject: RE: [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Thank s

SA [REDACTED]  
Applicant Coordinator

From: [REDACTED] (AT) (FBI)  
Sent: Friday, December 07, 2012 10:03 AM  
To: [REDACTED] (AT) (FBI)  
Subject: RE: [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

[REDACTED]  
If you're paying cash, you can route it to me. If you're paying cash, write the check out to [REDACTED] (I have an out-of-state bank and they don't have a branch in Ga)

Thanks. Sorry you won't be able to attend

[REDACTED]  
Atlanta Division

b6

From: [REDACTED] (AT) (FBI)  
Sent: Friday, December 07, 2012 8:41 AM  
To: [REDACTED] (AT) (FBI)  
Subject: RE: [REDACTED] --- UNCLASSIFIED

b6

Classification: UNCLASSIFIED  
=====

[redacted] will be coming. I have a conflict that day. Who do we give the money to (write check out to?)

SA [redacted]  
Applicant Coordinator

[redacted]

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

Classification: UNCLASSIFIED  
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**From:** [REDACTED] (AT) (FBI)  
**Sent:** Friday, December 07, 2012 2:11 PM  
**To:** [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Thanks for keeping us organized on this

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.  
I will probably need help to take them off the elevator and to set them up if anyone Is available that morning.  
The Hold Harmless Agreement needed by Highwoods for us to use the space is before The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.  
The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:

[redacted] with SWAT plaque presentation  
[redacted] – US Attorney's office  
[redacted] – very few words...  
SAC – presentation of creds

Is there anyone else we know of who will say a few words? ☐ Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday [REDACTED]  
We'll go over it then.

Thanks much.

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED





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Respectfully,

--

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

[illegible]

Good afternoon,

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- |  |
|--|
|  |
|--|

(provide to )

Fruit Platters/Pasta Salad: [REDACTED]

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

*Respectfully,*

[REDACTED]  
*Administrative Specialist - Management Analysis  
 Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED



5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
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16. Handle posters: [redacted]

b6

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

- Drink Stations: Punch/Coffee/Water/Ice - [redacted]  
Vegetable Platters/Cheese Platters: [redacted]  
Fruit Platters/Pasta Salad: [redacted]  
Deserts/Rolls: [redacted]  
Swedish meatballs/Chicken: [redacted]  
Pigs-n-a-blanket: [redacted]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext.

*Respectfully,*

*Administrative Specialist - Management Analysis  
Atlanta Field Office*

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Classification: UNCLASSIFIED

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b6

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 104

I'm attending a squad luncheon Wednesday at 12:45pm. I can help decorate in the morning up until the time I need to depart (12:30pm).

By the way, Mission Accomplished (plates, forks, cups, napkins have been purchased and receipts are kept).

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**From:** [REDACTED] (AT)(FBI)  
**Sent:** Monday, December 10, 2012 8:36 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]  
(AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED  
**Importance:** High

[illegible]

Good morning Committee,

When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help us set up the decorations and etc. Also,  can you please check and see if we can bring the podium over on Wednesday.

can you check with  at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table

Committee once [ ] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [ ] will be pleased.

Respectfully,

Administrative Specialist - Management Analysis  
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Friday, December 07, 2012 2:11 PM  
**To:** [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Thanks for keeping us organized on this

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.  
I will probably need help to take them off the elevator and to set them up if anyone Is available that morning.

The Hold Harmless Agreement needed by Highwoods for us to use the space is before The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.

The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:



--

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

Classification: UNCLASSIFIED

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

- 11

Respectfully,

[Redacted]

*Administrative Specialist - Management Analysis*  
*Atlanta Field Office*

[Redacted]

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Monday, December 10, 2012 8:36 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)

[illegible]

When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help us set up the decorations and etc. Also,  can you please check and see if we can bring the podium over on Wednesday.

can you check with  at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [ ] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [ ] will be pleased.

Administrative Specialist - Management Analysis  
Atlanta Field Office

--

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Friday, December 07, 2012 2:11 PM  
**To:** [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]

Thanks for keeping us organized on this

So far the tables are ordered and I will touch base with them on Monday to get a Final confirmation and how-to for the drop off on Thursday.  
I will probably need help to take them off the elevator and to set them up if anyone Is available that morning.  
The Hold Harmless Agreement needed by Highwoods for us to use the space is before The SAC for a second time as they changed the signature line. We will have this at Highwoods on Monday am.  
The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:

with SWAT plaque presentation

US Attorney's office

– very few words...

SAC – presentation of creds

Is there anyone else we know of who will say a few words? ☐ Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday

We'll go over it then.

Thanks much.

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Friday, December 07, 2012 12:26 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]  
(AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure [REDACTED] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me

with an update as soon as time permits. Also,  can you please handle making place cards for the head table? Currently the names are as follows:

SAC Mark Giulano  
ASAC Angela Tobon

There are two or three additional names, but I'll provide them to you upon return in the office on Monday.

Respectfully,

Administrative Specialist - Management Analysis  
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
[REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI)  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED

Good afternoon,

SA [REDACTED] provided me your names regarding you have agreed to assist with handling her retirement celebration. I have compiled a list of things that needs to be handled in order to make this event a success. I have also placed your name besides the item I would appreciate you handling before, the day of, and the

day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]  
[redacted] (provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])  
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
12. Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting:  
[redacted]
16. Handle posters: [redacted]

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice - [REDACTED]

Vegetable Platters/Cheese Platters: [REDACTED]

Fruit Platters/Pasta Salad: [REDACTED]

Deserts/Rolls: [REDACTED]

Swedish meatballs/Chicken: [REDACTED]

Pigs-n-a-blanket: [REDACTED]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [REDACTED]

*Respectfully,*

[REDACTED]  
*Administrative Specialist - Management Analysis  
 Atlanta Field Office*

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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 Classification: UNCLASSIFIED

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 Classification: UNCLASSIFIED



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Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Monday, December 10, 2012 10:47 AM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)  
 (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA  
 --- UNCLASSIFIED

Classification: UNCLASSIFIED  
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Thanks [REDACTED] I appreciate you letting us know. Really wouldn't want her to show up with her name spelled wrong on the place card. ☺

*Respectfully,*

[REDACTED]  
*Administrative Specialist - Management Analysis*  
*Atlanta Field Office*



*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 10, 2012 9:16 AM  
**To:** [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
 [REDACTED] (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI);  
 (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

[REDACTED] actually spells her name this way, no [REDACTED]

**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

=====

I wanted to first thank each of you for your hard work and dedication to making sure [REDACTED] event is "AWESOME". I wanted to touch base with each of you to see how you're coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also, [REDACTED] can you please handle making place cards for the head table? Currently the names are as follows:

--

There are two or three additional names, but I'll provide them to you upon return in the office on Monday.

--

"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell

From: [REDACTED] (AT)(FBI)



12: Obtain four easels from supply, and photo lab make posters: [ ] (Get with me regarding the poster information)

13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [ ] (Obtain funds from money collected: keep receipt)

14. Purchase food from Sam's for event on Wednesday at 12noon - committee members (will provide list)

15. Wrap fork in napkin with red tie and place one at each table setting:

16. Handle posters: [ ]

**Day before the event:** Would appreciate everyone's assistance in setting up, and after the event assistance in breaking down.

**Day of the event:** The following individuals please handle food prep and set up as noted below:

Drink Stations: Punch/Coffee/Water/Ice [ ]

Vegetable Platters/Cheese Platters: [ ]

Fruit Platters/Pasta Salad: [ ]

Deserts/Rolls: [ ]

Swedish meatballs/Chicken: [ ]

Pigs-n-a-blanket: [ ]

If you need to reach out to me for additional assistance, or clarify some of the above, call me on Ext. [ ]

*Respectfully,*

[ ]  
Administrative Specialist - Management Analysis  
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

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Classification: UNCLASSIFIED

[redacted] (AT) (FBI)

b6

From: [redacted] (AT) (FBI)  
Sent: Monday, December 10, 2012 11:22 AM  
To: [redacted] (AT) (FBI)  
Subject: [redacted] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Hello [redacted]

I will be attending [redacted] retirement. Let me get the money during lunch break, and will give it to you.

Thanks!

[redacted]  
Special Agent [redacted]  
FBI Atlanta Division  
[redacted]

=====  
Classification: UNCLASSIFIED

[REDACTED] (AT) (FBI)

**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 10, 2012 11:28 AM  
**To:** [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Thanks! Got you down ☺

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**From:** [REDACTED] (AT) (FBI)  
**Sent:** Monday, December 10, 2012 11:22 AM  
**To:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] --- UNCLASSIFIED

Classification: UNCLASSIFIED  
=====

Hello [REDACTED]

b6

I will be attending [REDACTED] retirement. Let me get the money during lunch break, and will give it to you.

Thanks!

[REDACTED]  
Special Agent [REDACTED]  
FBI Atlanta Division  
[REDACTED]

=====  
Classification: UNCLASSIFIED

=====  
Classification: UNCLASSIFIED



b6

Classification: UNCLASSIFIED

Classification: UNCLASSIFIED

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Monday, December 10, 2012 8:36 AM

To: [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT)  
 (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);  
 (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);  
 (AT) (FBI); [redacted] (AT) (FBI)  
**Subject:** RE: [redacted] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED  
**Importance:** High

Classification: UNCLASSIFIED  
 =====

Good morning Committee,

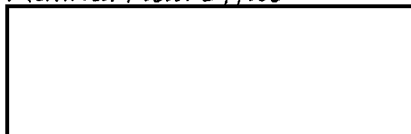
When I made the arrangements with the table/chair company they have agreed to come and set the tables up for us on Wednesday on the seventh floor. We'll need individuals to help us set up the decorations and etc. Also, [redacted] can you please check and see if we can bring the podium over on Wednesday.

[redacted] can you check with [redacted] at Highwoods to see what time we can access the room for the table delivery, and to decorate on Wednesday. Afterwards can you contact the table company and let them know what time they can deliver the tables/chairs or have them call your cell phone when they're in route.

Committee once [redacted] gets a time for that, then we'll set up a time to meet over there. Also, those committee members who are available Wednesday morning we'll need to try and meet for about .30 minutes at the main building to get additional leads to handle regarding purchasing the food and etc. Thanks everyone for your assistance and I'm sure [redacted] will be pleased.

*Respectfully,*

[redacted]  
 Administrative Specialist - Management Analysis  
 Atlanta Field Office



<< OLE Object: Picture (Device Independent Bitmap) >>

*"Leadership is the art of accomplishing more than the Science of Management says is possible." By Colin Powell*

**From:** [redacted] (AT) (FBI)  
**Sent:** Friday, December 07, 2012 2:11 PM  
**To:** [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);  
 (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI); [redacted] (AT) (FBI);

(AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]  
 (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

Thanks for keeping us organized on this [REDACTED]

So far the tables are ordered and I will touch base with them on Monday to get a  
 Final confirmation and how-to for the drop off on Thursday.  
 I will probably need help to take them off the elevator and to set them up if anyone  
 Is available that morning.  
 The Hold Harmless Agreement needed by Highwoods for us to use the space is before  
 The SAC for a second time as they changed the signature line. We will have this at  
 Highwoods on Monday am.  
 The PowerPoint presentation is almost done and will be ready.

I have the following who will say a few words:

[REDACTED] with SWAT plaque presentation  
 [REDACTED] - US Attorney's office  
 [REDACTED] - very few words...  
 SAC - presentation of creds

Is there anyone else we know of who will say a few words? [REDACTED] Family?

Let me know and I will put them ion the agenda.

I will have a draft of the agenda on Monday [REDACTED]  
 We'll go over it then.

Thanks much.

[REDACTED]

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Friday, December 07, 2012 12:26 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)  
 (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED]  
 (AT)(FBI); [REDACTED] (AT)(FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT)(FBI); [REDACTED]  
 (AT) (FBI); [REDACTED] (AT) (FBI)  
**Subject:** RE: [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Classification: UNCLASSIFIED  
 =====

Good morning Committee,

I wanted to first thank each of you for your hard work and dedication to making sure  
 [REDACTED] event is "AWESOME". I wanted to touch base with each of you to see how you're

coming along with handling your assignments (previous email notes below). Please provide me with an update as soon as time permits. Also,  can you please handle making place cards for the head table? Currently the names are as follows:

--

There are two or three additional names, but I'll provide them to you upon return in the office on Monday.

Respectfully,

Administrative Specialist - Management Analysis  
Atlanta Field Office

<< OLE Object: Picture (Device Independent Bitmap) >>

**From:** [REDACTED] (AT)(FBI)  
**Sent:** Wednesday, November 28, 2012 12:04 PM  
**To:** [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI); [REDACTED] (AT) (FBI);  
**Cc:** [REDACTED] (AT) (FBI)  
**Subject:** [REDACTED] RETIREMENT CELEBRATION PRE & POST PLANNING AGENDA --- UNCLASSIFIED

Good afternoon,

name besides the item I would appreciate you handling before, the day of, and the day after the event. Also, if all committee members can assist with set-up and break down it is extremely appreciated. Thanks for your assistance, and I am honored to work with each of you in making this an "AWESOME" day for a very special lady.

1. Create an RSVP list (for formal invitations to be mailed too.) -- [redacted]  
[redacted] (provide to [redacted])
2. Create retirement program - [redacted]
3. Family pictures of you (family photos with her sisters/brothers and mother/father) - [redacted] (forward to [redacted])
4. Obtain some photos of your nieces & etc. - [redacted] (forward to [redacted])  
[redacted]
5. Ask your siblings, close friends and/or significant other to write a retirement letter to be included in the souvenir booklet - [redacted]
6. Provide copies of any letters and/or awards regarding your work on any major cases throughout your bureau career. - [redacted]
7. Request your supervisor's throughout your bureau career to write a letter congratulating you on your retirement - [redacted]
8. Request ASAC Criminal write a retirement congratulation letter - [redacted]
9. Request SAC write a retirement congratulation letter. - [redacted]
10. Ask [redacted] to photograph the event. (Dec. 13, 2012 @ 1:30 p.m. - 4:30 p.m.) -  
[redacted]
11. Obtain podium w/seal to transport to seventh floor - [redacted]
12. Obtain four easels from supply, and photo lab make posters: [redacted] (Get with me regarding the poster information)
13. Purchase 120 clear plates (9"), cups & forks, and red (lunch) napkins from Party City: [redacted] (Obtain funds from money collected: keep receipt)
14. Purchase food from [redacted] for event on Wednesday at 12noon - committee members (will provide list)
15. Wrap fork in napkin with red tie and place one at each table setting:  
[redacted]
16. Handle posters: [redacted]